



**MINUTES OF MEETING
SISTER CITIES COMMITTEE
HELD WEDNESDAY 28 MAY 2014**

NOTE: All minutes are subject to confirmation at a subsequent Council or Planning and Strategy Committee meeting.

PRESENT:

Cr Alan Le Surf
The Mayor Jean Hay AM

Councillor (Chair)
Manly Council

Other Representatives

John O'Brien	Community Member
Diane Sullivan	Community Member
Suzanne Smith	Community Member
Peter Stephens	Community Member
Tatsuko Ryan	Community Member
Trevor Schwab	Community Member
Lyn Schwab	Community Member
Christine Richardson	Japanese Teacher, Mackellar Girls Campus
Liberty Campbell	Japanese Teacher, St Paul's College

Council Staff

Trish O'Grady	Executive Assistant & Protocol Officer
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TO THE MAYOR AND COUNCILLORS OF THE COUNCIL

The **Sister Cities Committee** met on Wednesday 28 May to consider matters referred to it and now provides the following advice to Council.

OPEN The meeting commenced at 6.00pm in the Councillors Room.

The Chair formally welcomed Ms Sujin Han from Manly's Friendship City of Yeongdo-gu in South Korea. Ms Han is in Manly on a 3 month staff exchange programme.

ITEM 1 APOLOGIES AND LEAVE OF ABSENCE

Apologies: Sue O'Brien, Laura Currie, Yoko Sullivan, Ian Host, Sumiyo Mimori, Elaine Kent,
Leave of Absence: Judi Mudge, Tomoko Waters, Anthony Foster, Helen Foster

ACTION

ITEM 2 DECLARATION OF INTEREST

No declarations of pecuniary or non-pecuniary interest.

ITEM 3 CONFIRMATION OF MINUTES

The minutes of the Sister Cities Committee meeting held on Wednesday 30 April were accepted with the following amendment:

Moved: Lyn Schwab

Seconded: John O'Brien

Recommendation

The Committee recommended to the General Manager that the information be received and noted.

ITEM 4 Friendship City and Sister City Projects/Exchanges

4.1 Taito-ku, Japan

No activity to report.

4.2 Odawara, Japan

Exchange Programme

- **Preparation Meetings for Students**

The first preparation meeting was held today for students. All in attendance and good interaction between students.

- **Medications & Medical Kit**

EA&PO to liaise with parents regarding medication. Medical kit to be taken to Japan.

- **Itinerary**

Committee reported on updated itinerary.

- **Tokimeki Cup**

Balgowlah Boys and Manly Selective Campuses to be reminded about closing date for Tokimeki Cup Speech Competition.

- **Mr Ozaki**

Mr Ozaki to be acknowledged at the Student Farewell for his role as Chaperone in the Odawara Exchange Programme.

Mr Ozaki to be recognised officially in 2015 during the 25th Anniversary of the Programme. Committee to discuss ideas for this recognition next year.

4.3 Jing'an, China

There were no matters to report.

4.4 Yeongdo-gu, South Korea

There were no matters to report

EA&PO

EA&PO

4.5 Gunnedah, Australia

There were no matters to report.

4.6 City of Huntington Beach California USA

There were no matters to report.

Recommendation

The Committee recommended to the General Manager that the information be received and noted.

ITEM 5 FINANCIAL REPORTS

The end of April Financial Statement was accepted.

Recommendation

The Committee recommended to the General Manager that the information be received and noted.

ITEM 6 CORRESPONDENCE REPORT

Correspondence, In and Out tabled in folder, was noted.

Recommendation:

The Committee recommended to the General Manager that the information be received and noted.

ITEM 7 GENERAL BUSINESS

- **Sister Cities 25th Anniversary Book**

Memory stick containing pdf version of the Anniversary Book provided to Trevor & Lyn Schwab. Word document will be provided to Trevor & Lyn to enable them to update document.

- **Joan Thorburn – Tokimeki Donations Account**

Recommendation that funds in account be used for trophies and prizes for Tokimeki Cup.

Moved: Peter Stephens

Seconded: John O'Brien

Recommendation

The Committee recommended to the General Manager that the information be received and noted.

ITEM 8 NEXT MEETING DATE:

The next meeting will be held on Thursday 26 June 2014.

Meeting closed at 7.15pm